



# Meeting Minutes

## Emergency Preparedness Working Group

|                                |                 |  |                |
|--------------------------------|-----------------|--|----------------|
| <b>Attendance Record</b>       | <b>DATE</b>     | July 21, 2022  |                |
|                                | <b>TIME</b>     | 11:00 a.m.   |                |
|                                | <b>METHOD</b>   | Zoom Teleconference<br>Conference line #: (669) 219-2599<br>Meeting ID# 686 738 8625 |                |
|                                | <b>RECORDER</b> | Shari Grennan  |                |
| <b>Committee Members</b>       | <b>Present</b>  | <b>Non-Voting Membership</b>   | <b>Present</b> |
| Ralph Keyes--Esmeralda County  | X               | Jon Bakkedahl – Chair  | X              |
| Lee Cabaniss--Elko County      | X               | Yuri Graves (Department of Energy)   | X              |
| Billy Samuels--Clark County    | X               |  |                |
| Scott Lewi--Nye County         | X               |  |                |
| Eric Holt—Lincoln County       | X               | <b>Legal/Supportive Staff</b>  | <b>Present</b> |
| Brett North--White Pine County | X               | Samantha Ladich – Attorney General’s Office  | X              |
|                                |                 | Shari Grennan – Administrative Support   | X              |

### 1. CALL TO ORDER AND ROLL CALL

Chair, Jon Bakkedahl, Nevada Division of Emergency Management and Homeland Security (DEM/HS) called the meeting to order. Sherrean Whipple, DEM/HS performed roll call, and quorum was established for the meeting.

### 2. PUBLIC COMMENT

Chair Jon Bakkedahl opened the first period of public comment.

Irene Navis, NV Coordinator for Western Regional Alliance for Pediatric Emergency Management, indicated her happiness at seeing everyone, explaining that she was part of the group for many years. Ms. Navis explained that she wished to make the group aware that the healthcare coalitions across the country will be working on a radiation response annex to healthcare coalition response plans. Ms. Navis indicated that a workshop was conducted to help those coalitions with their planning and exercise process and the materials are available to provide to the group. She requested that as this group looks at their grant purposes, that they involve the healthcare coalition and address their needs. She offered herself as a resource to the group.

Chair Bakkedahl thanked Ms. Navis.

An Dr. Rick Hayes with the Cybersecurity and Infrastructure Security Agency (CISA) offered his support as the cybersecurity coordinator to the state.

Chair Jon Bakkedahl informed the Group that DEM will be issuing the letters of appointment to the six voting members so as to make better record of the appointees moving forward. Chair Bakkedahl explained that these will be two-year terms. Mr. Bakkedahl indicated that Mr. Yuri Graves, the DOE representative, will also receive a letter of appointment as a non-voting member, as Samantha Ladich and Chair Bakkedahl are non-voting participants, as well.

No additional public comment was provided during this period.

### **3. APPROVAL OF MINUTES**

Chair Bakkedahl called for a motion to amend or approve the draft minutes of March 28, 2022, and April 25, 2022, Emergency Preparedness Working Group (EPWG) Meetings.

Ralph Keyes, Esmeralda County, motioned for both minutes to be approved as presented. Lee Cabaniss, Elko County, seconded the motion. Motion passed unanimously.

### **4. UPDATES FROM THE NEVADA DIVISION OF EMERGENCY MANAGEMENT/HOMELAND SECURITY (DEM/HS) Grants Section**

Chair Bakkedahl explained that the SERC Radiation Committee, a Commission underneath the State Fire Marshal's Office is the State Emergency Response Commission under which are several committees. Chair Bakkedahl indicated that there is a radiation committee that manages two statewide plans, the concept of operations and the sustainment plan that helps to formulate the base level response capabilities for the state in addition to equipment calibrations and exercise cycles to be compliant with requirements for hazardous materials responders. Chair Bakkedahl informed the group that the two plans are both up to date as they were reviewed the previous calendar year, at which time changes were made.

Chair Bakkedahl next noted that several new members have recently been appointed to the committee to ensure a well-rounded approach from law enforcement, fire, EMS, and emergency management from north, south, and rural. Chair Bakkedahl informed the group that the last committee meeting involved discussion of that committee's challenge of reviewing jurisdictional or regional approaches for HAZMAT, specifically radiological hazardous materials, and the annexes to plans for both hazard mitigation and response. As such, Chair Bakkedahl explained, there will not only be one person doing this for the jurisdictions but rather a committee that will then provide feedback on standardization for the state, the capabilities and limitations on the resources in the state, and help jurisdictions to have a more compliant, comprehensive plan.

Chair Bakkedahl further indicated that in terms of training and exercise, DEM/HS does have an authorized user to use radioactive materials under licensing use with Las Vegas Metropolitan Police ARMOR and on August 2 in North Las Vegas, and August 15 in Carson City. Told he Chair will be co-teaching that class with Detective Everett Bates, the new radiation safety officer. Chair Bakkedahl noted that the Radiation Control Program and staff from DEM have been invited to attend the training, as well. Chair Bakkedahl indicated that this is not a responder-based course but rather is for people to be able to use sources for training and exercise.

Chair Bakkedahl next discussed the life cycle of equipment, indicating that DEM owns, manages, calibrates, and replaces the equipment across the state for most of the jurisdictions. The Chair informed the group that a lot of equipment is old and life cycling out. DEM wants to update it to ensure standardization and that everybody has the same equipment. As such, DEM is purchasing several pieces. SERC has approved DEM's process to move forward with this purchase ensuring all jurisdictions have a Ludlum Model 26. Hospitals and lower-level responders will receive a 26-1, which has slightly lower capabilities. Responders of HAZMAT teams will receive the 26-3s that have higher capabilities. The Chair indicated that the equipment is generally staged with the Emergency Management Office, who can then delegate down to fire, law, or whoever is the pertinent person in the jurisdiction to maintain and use the equipment. The Chair further indicated that Nevada Highway Patrol (NHP) and the State Police also have purchased several pieces of equipment that DEM maintains. In addition, the Chair informed the group that there is also equipment located in each jurisdiction, as well as at the major hospitals along I-80 and I-15. Chair Bakkedahl asked for any comments or questions.

Carol Lynn, Humboldt County, asked for a list of what has been staged in her jurisdiction.

Chair Bakkedahl explained that DEM maintains a list of inventory statewide so that it can be found when DEM comes out to perform inventory. The Chair further indicated that when DEM takes inventory, it calibrates the inventory at the same time. The Chair informed the group that the list will be sent to the members of this group and to all emergency managers.

**5. UPDATES FROM THE NEVADA DIVISION OF EMERGENCY MANAGEMENT/HOMELAND SECURITY (DEM/HS) GRANTS SECTION**

Jared Franco, DEM, indicated that DEM has open grant years from 2018 to 2021, and that 2018, 2019, and 2020 have different starting performance periods but as approved from the last meeting, the ending of performance periods for all of these will go through June 30, 2023, with 2021's grant going through August 31, 2023. Mr. Franco indicated that now that DEM is on a better path forward and more organized, the intent is to keep the grants within the performance period and asked the group to participate in this effort. Mr. Franco next indicated that some of the balances may not yet be finalized, but are close. Mr. Franco explained that the fiscal year (FY) '21 grant has been released, but that

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DEM is still awaiting applications from West Wendover, Lincoln, and Nye counties; and requested that those missing applications be submitted through ZoomGrants as soon as possible. Mr. Franco next indicated that DEM is in receipt of the FY'22 EPWG grant and that information regarding this will be released soon. Mr. Franco opened it up for comments.

Ralph Keyes indicated that Esmeralda County has been working diligently to complete its compliance requirements and indicated his appreciation for the help provided by DEM in this process. Commissioner Keyes further indicated that there is one open position at this time for DEM coordinator that has been advertised and thus far has one interested applicant to assist in getting back in compliance.

Jared Franco thanked Commissioner Keyes for his efforts.

Chair Bakkedahl echoed Mr. Franco's thanks and informed Commissioner Keyes that if they would like to send the position information to DEM, DEM can ensure that the word gets out. Chair Bakkedahl asked for comments on the funding for performance periods FY'17--FY'23 and FY'18--FY'23. Chair Bakkedahl reminded the group that in terms of the grant years: Esmeralda and Lincoln Counties still have substantial balances for performance periods FY'18; for FY'19, there is \$350 left for Clark County, \$87,000 for Esmeralda, and \$114 for Lincoln.

Eric Holt indicated his belief that Lincoln County has closeout letters for FY'18 and FY'19 and as such, believes that it has all been spent out. Mr. Holt asked if that is not reflecting the same on the DEM side, to please let Lincoln County know.

Jared Franco indicated that staff is processing QFRs daily and is in the process of approximately six different grant closeouts. As such, Mr. Franco assured Mr. Holt that if they were received, the balance sheet will be updated accordingly and offered to provide the balance sheet once all QFRs received for the EPWG have been officially noted.

Eric Holt noted that he was unaware that the 2021 application was open for submission and asked for a link to a template.

Jared Franco indicated that one of the staff members will send it to him directly through the ZoomGrant portal.

Chair Bakkedahl explained that this award period's money just became available from DEM's grant side the week prior and as such, the link to apply will be provided to group members.

Scott Lewis pointed out that the '20 and '21 spreadsheet is showing percent of funds spent at 100 percent across the board and asked if this was simply a place saver.

Chair Bakkedahl indicated that it is and that nothing has yet been spent or de-obligated because it was just awarded as of the April meeting.

Jared Franco concluded by noting that anyone with questions or comments could contact either himself, Suz Coyote, the grants manager, or Zachary Edler, who will be taking over the primary of the EPWG grant.

## 6. EPWG JURISDICTION PRESENTATION

Chief Billy Samuels, Clark County, presented on how Clark County spent EPWG funds for years 2018, 2019, and 2020. Some key points Chief Samuel made include that Clark County Fire Department is additionally responsible for the coordination of all the incorporated cities and rural areas, which incorporates Las Vegas, North Las Vegas, Mesquite, Boulder City, and the City of Henderson, as well as anything else that is unincorporated. Chief Samuels explained that this covers just under 8,100 square miles, 2.3 million residents, and 4 million tourists. Chief Samuels next provided a breakdown on how Clark County's EPWG funds from '18 '19, and '20 were spent. Chief Samuels indicated that there is not yet information available on 2021. Chief Samuels next commended the coordination with and the changes from DEM, particularly on the grant side and portal side. Chief Samuels further informed the group that he does not like to de-obligate money and makes every attempt not to have to do so. Nonetheless, Chief Samuels indicated that in 2018, Clark County did not de-obligated, in 2019 the de-obligation was \$350.94, the County is still waiting on 2020, and 2021 is currently in the works.

Chief Billy Samuels next discussed the organization structure with a diagram of how Clark County has the NOC and FEMA Region 9, and explained that Clark reports to DEM under the mac manager. Chief Samuels included the structure for the incorporated cities and the ESFS plans. Chief Samuels informed the group that Clark is able to do these kinds of things because of the funding streams through DEM and expressed his appreciation.

Chair Bakkedahl indicated that Chief Samuels' presentation is exactly the type of approach DEM is looking for in terms of reporting.

Scott Lewis asked if Chief Samuels' presentation could be used as a template.

Chair Bakkedahl indicated it could with one minor change where EMPG on the front slide needs to be changed to EPWG. Chair Bakkedahl indicated that following that correction, DEM would send it out to everybody to use as a template.

Yuri Graves thanked Chief Samuels for the presentation, explaining that it is helpful. In addition, Mr. Graves indicated his belief that it is important for all the partners on the call to see how the money is being spent in hopes that it will spur ideas about how to appropriately spend money moving forward.

Eric Holt praised Chief Samuels' presentation, as well and agreed to the Chair's suggestion that he do the next one.

## **7. PUBLIC COMMENT**

Chair Jon Bakkedahl opened the second period of public comment.

Yuri Graves, Department of Energy, informed the group that the Nevada National Security Site (NNSS) has conducted offsite response guide briefings to some of the agencies and indicated that if any members are interested in receiving those briefings, they can be provided. Mr. Graves explained that this has to do with hazards at the NNSS along with potential protective action recommendations. Mr. Graves further noted that NNSS is undergoing a rewrite of its consolidated emergency management plan and its continuity of operations plan. Mr. Graves also explained that NNSS is finalizing its five-year exercise plan and will include all members on the call with information about how to integrate into some of the exercise.

Chair Bakkedahl informed the group that the Integrated Preparedness Planning Workshop (IPPW) for southern Nevada is scheduled from October 3 through 6 at the Clark County Fire Training Center. The Chair reminded the group that the agendas have been sent out several times and that federal partners are welcome.

Dr. Hayes asked Mr. Graves for a copy of the response plan.

Yuri Graves indicated that he would send it.

No additional public comment was provided during this period

## **8. ADJOURNMENT**

Chair Jon Bakkedahl called for a motion to adjourn the meeting. Chief Scott Lewis, Nye County, motioned to adjourn. Chief Billy Samuels seconded the motion. Meeting adjourned.